

3<sup>rd</sup> March 2021

Dear Parents and carers,

### Full Re-opening of School Information

As discussed in my letter last week, school will re-open to all pupils from **Monday 8<sup>th</sup> March**. We are looking forward to welcoming back all of our children and families and returning to school-based learning. The purpose of this letter is to confirm the key information needed prior to next week.

Our Autumn term went very smoothly and as the government guidelines have changed very little, we intend to keep to the same format, utilising the range of entrances to our main buildings.

### Key Information

In line with the DfE guidelines, we will continue to keep all children within their year group bubbles throughout the school day. In order to limit contact with other children, all bubbles will remain, wherever possible, in their class bubble all day. This includes having separate playtimes and lunch sittings.

In order to avoid over-crowding at the start and end of day, we will continue to have slightly different start times in the morning. Although the two main entrances to the school site can be used by any year group, each bubble/class will continue to use different ways into the school buildings. As in the Autumn term, *we will not be gathering all children together and lining up. Staff will be at the doors and children will enter immediately and go to their classroom.*

Year group	Timings	Building Entrance & Exit to be used by children
Nursery	8:50 (end times depend on nursery sessions)	Entrance/Exit to Nursery building
Reception	8:50 – 3:15pm	Entrance/Exit to Reception Classroom at rear
Year 1	8.40 – 3.15pm	Left Entrance/Exit to KS1 building
Year 2	8.40 - 3.15pm	Right Entrance/Exit to KS1 building
Year 3	8.50 – 3.25pm	Rear KS2 Entrance/Exit
Year 4	8.50 – 3.25pm	Side door to Yr 4 classroom Entrance/Exit
Year 5	8.50 – 3.25pm	Front KS2 Main Entrance/Exit
Year 6	8.50 – 3.25pm	Front KS2 Main Entrance/Exit

### To ensure safety of adults and children, please could you follow the following:

- Please keep to your allocated drop off and collection time – **try not to be early or arrive late**
- If you accompany your child to school, please could only one parent/carers attend for drop off to limit the number of adults on site and with older children, if possible, say goodbye to children at the school gate as there will be staff monitoring entrances.
- If you collect your child from school, please wait at the correct exit and maintain 2m distance from other parents/carers waiting. Remember to not gather in groups and please do not remain outside the main entrances after drop-off to avoid blocking the public footpaths.
- Please adhere to the one-way system through our school playground
- We encourage parents and carers to wear a face mask while on our school grounds to help reduce the risk of spreading the virus.



- Please do not visit the school office unless it is essential. If possible, phone the office with any queries. If you do need to visit, please press the bell and wait - you may have to wait outside until the lobby is free to enter as we can only allow a maximum of 2 people at a time in. All other school buildings should not be entered. A face mask/covering should be worn when entering the school lobby please.

#### **How do we make sure that school is safe?**

Our Trust is following all guidelines from central government and the DfE as well as joint union guidance. The key measures include:

- Risks will be fully assessed and approved by governors and the NSAT trustees
- Good hygiene, including frequent washing of hands, will be continuously promoted and enforced by all staff. The key message of 'Catch it, bin it, kill it' is promoted and enforced around school.
- School will continue to be cleaned more regularly, with an on-site cleaner present all day
- Children will remain within their class bubble wherever possible. In class (KS1 & 2) children will be sitting facing forwards – not face to face or side on.
- Children will have their own individual/frequently-used items provided (such as pens/pencils)
- Public Health England advice relating to social distancing guidelines will be followed within school grounds and in the school buildings in order to reduce contact and maximise distancing wherever possible. Rooms remain well ventilated at all times to maintain a flow of fresh air.
- Staff have access to twice weekly lateral flow testing which is completed at home.
- National (PHE) guidance will be followed relating to dealing with children or adults who have suspected Covid-19. This includes engagement with the national Track and Trace system. Any child or adult showing the symptoms of Covid-19 will be sent home and should isolate for 10 days (starting the day after symptoms begin). Parents should then arrange for a test to take place and family members must isolate for 10 days (from the day after the potential exposure/symptoms started). If the test result is negative, the pupil can return to school and household members can end isolation. Please provide school with a copy of the NHS test result (this can be a screen shot and emailed to [admin@starbeck.n-yorks.sch.uk](mailto:admin@starbeck.n-yorks.sch.uk) Current guidance can be found here:
- <https://www.gov.uk/government/publications/covid-19-stay-at-home-guidance/stay-at-home-guidance-for-households-with-possible-coronavirus-covid-19-infection>

If you have any questions regarding the correct procedure relating to Covid-19 symptoms or testing, please contact the school office and we will discuss with you in confidence.

#### **Attendance at School**

**Attendance at school from March 8th will be mandatory** – this means that all children should return to school.

This will minimise as far as possible the longer term impact of the pandemic on children's education, wellbeing and wider development. Missing out on more time in the classroom risks children falling further behind.

The usual rules on school attendance will apply again from March 8<sup>th</sup>. School is putting everything in place to ensure that children can return safely. It is the parents responsibility to ensure that children attend and the school's duty to record attendance. Rules regarding absences will return to normal and continued absences could result in fixed penalty notices. If your child has a medical condition and you are concerned around attendance, please contact school to discuss this.



**High Street, Harrogate, HG2 7LL**

**Tel: 01423 884 780 | Fax: 01423 880 612 | Email: [admin@starbeck.n-yorks.sch.uk](mailto:admin@starbeck.n-yorks.sch.uk)**





### **School Uniform and Equipment**

Children will be wearing school uniform. Children should only bring essential items to school. They may use a bag however should limit other items to essentials such as a water bottle, books, coat (if needed), hats and packed lunch (if they are not having a school dinner). **Non-essential equipment should not be brought to school.**

### **Lunchtime arrangements**

As our school has a completely separate canteen, this will continue to be used at lunchtime as normal. A staggered timetable is in place as per the Autumn term as well as social distancing measures. Handwashing facilities are available on entry and will be used by all children.

Spring/Summer menus are available on our website by following the link below and clicking on the Spring/Summer menu tab on the right side of the page. They have also been emailed to parents who receive electronic mail. The week 1 menu will apply for week commencing 8<sup>th</sup> March.

<https://www.starbeckprimaryacademy.co.uk/parents-carers/school-meals/>

### **How Can I Help My Child – before returning to school**

- Be optimistic and talk positively about the return to school. Children have been in regular communication with their teachers and will be excited to see their class friends.
- Remind children that some things will continue to be different but the same as they were in the Autumn Term when school closed. You can also reassure them that any changes are to keep everyone safe.
- Encourage children to ask any questions they might have and talk or draw their worries.
- Remind children about good hand hygiene and the need to follow adult instructions about cleaning hands.
- Follow the school guidelines closely.

### **Breakfast and After-School Clubs**

We will be re-starting our breakfast and afterschool provision next week. Government guidelines allow wrap-around provision and clubs to take place. The parents and carers of children who were accessing the provision in December have been contacted to request updates on booking requirements. We do need to maintain a reasonably consistent group of children. If your child will be needing regular breakfast or afterschool club care and you were not using the provision before Christmas, please could you email Mrs Johnson with the following details:

- Name and Year group of child
- Which sessions you need
- Which days you will need.

Please email to [admin@starbeck.n-yorks.sch.uk](mailto:admin@starbeck.n-yorks.sch.uk)

Please note that we will not be able to accept one-off or on the day requests.

We look forward to seeing everyone back next week. In the meantime, if you have any additional questions, please contact myself or Mrs Pitts via the school number 01423 884780.

Yours sincerely,

Mr de Castro Morland  
Headteacher



High Street, Harrogate, HG2 7LL

Tel: 01423 884 780 | Fax: 01423 880 612 | Email: [admin@starbeck.n-yorks.sch.uk](mailto:admin@starbeck.n-yorks.sch.uk)

